

**MONARO COMMUNITY
RADIO INC.
2MNO - MONARO FM
2020 ANNUAL REPORT**

**FM 93.3 Monaro and Snowy Mountains
FM 90.5 Cooma
FM 93.9 Jindabyne
FM 103.7 Bombala**



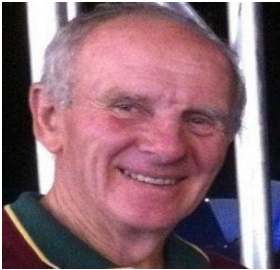
2MNO EXECUTIVE 2019-2020



President, David Browne



Pat Booker, Treasurer



Vice Pres., Phil Daley



Secretary, Bill Steptoe

PRESIDENT'S REPORT FOR AGM AND AGR 2020

Well we have come to the end of another year. It appeared to start off well but then seemed to go downhill after that. We went from being proactive to being reactive. Once we fell into the reactive mode then very little was to be achieved. In so saying, I think the station and its members have met the challenges thrown up at them extremely well. In my role as president I have tended to judge my own success on our achievement of identified goals - much to Bill's angst at times. I can say that Goal 2 which we have been awaiting notification from ACMA has finally been achieved. Now while we did not get to move the aerial at Binalong street,

ACMA did allow us to increase our power output from 50 watts to 150 watts. This enabled us to get to some parts of town we had not been able to previously. The other Goals we identified as our priority Goals are listed as below.

GOAL 11. To further develop better methods of training so that presenters are better informed and trained on the use of all the technical equipment in the studio.

Goal 17 To introduce a low power UHF 850MHz radio link from CoomaStudio in Binalong Street to Mt Roberts 30 Kms north of Cooma.

This signal to be repeated at Mt Roberts and received at Mt Emerald east of Nimmitabel.

Goal 14 To prepare for the organisation's 20th anniversary as 2MNO Community Radio Inc.

Goal 6 To look at reintroducing outside broadcasts as a means of publicising 2MNO.

Unfortunately, we did not achieve any of them. Still there is always next year.

As president, I have been amazed at the way members have rallied together to get through, firstly, those devastating bushfires where many homes were lost as well as lives, and then to have to face this pandemic coming out of China. My fear with the pandemic is that we have not seen the worse of it yet and we need to still be extremely vigilant. The pandemic led us to close down the stations to presenters and only use recorded music over April. At the time of writing, Nimmitabel studio is still closed and we are only using the Cooma studios because it does allow us to incorporate social distancing. While this may not please everybody, the committee at its June committee meeting on Zoom decided to continue using only the Cooma Studios. Members are reminded to clean apparatus before use and after use. I cannot stress enough the necessity for continuing with that given what is occurring in Victoria, I have been monitoring our situation on a daily basis. If there is a spike in our region then we shall have to reassess our situation. Three of our presenters have taken time off while the Covid 19 virus is still around. Coleen and Jo and Brad will return when they feel it is safe to do so. Some of the other presenters in Nimmitabel have not taken up the offer to come to Cooma but Warren and Kevin have been and I thank them all for their understanding. We have attempted to return to, where possible, normal programming. Some presenters are doing their programs through to approximately 6.00 pm where recorded music takes over. On Wednesday nights Mick is back doing his program. I thank all presenters who have returned and are doing shows.

Not only did we have the bushfires, the pandemic, not forgetting the continuing drought, we also had some of our “young” elderly presenters having to endure severe illness. Having been down that pathway myself, I know it is no fun. Dieter Kurella, Chris Nolte and Fay Freebody have gone through this. Chris and Dieter have returned. Speaking for the rest of the members, I know they are deeply indebted to you for your continued contribution. We look forward to working with you in the future.

I want to make a special thank you to all those members who have supported me over the last twelve months and to congratulate them on the way they have carried out their delegated responsibilities. I would list all members of the committee without naming them. You have done a first rate job, so thank you. To the Senior Executive, Phil Daley, Bill Steptoe and Pat Booker, thank you very much. You have done a sterling job through difficult times. To all those people who supported us financially, I thank you as well. Many were anonymous donations but I think I know who you were so thank you. I want to thank Ned and Fay for organising the fundraising and the major raffle last year. It was a windfall and could not have come at a better time than just before what hit us last summer. So thanks for that.

On a sad note, Cafe 28 closed after trading in the same spot for a decade. Dee was wonderful and so supportive of us that her closing left a hole in the North Cooma Centre which will be difficult to fill. Not only did she provide us with food and drink, she allowed us to use her shop for our committee meetings and also catered for our Christmas parties. On behalf of all our presenters, I thank Dee so much for what she did for us and wish her well in what ever endeavor she undertakes in the future..

As the sun sets in the west and the frost settles on the Cootamundra Wattles in the dawning of a new day, I wish you adieu as the lowly traveler, blinks and wanders off into obscurity. Naturally, I shall assist the new president in her or his endeavor.

David Browne

President 2MNO Community Radio 2019/2020

Treasurers report to AGM 09/08/2020

The statement of financial position and statement of cash flows for the financial year to 30 June 2020 are attached.

Some features of the accounts are:

1. Total revenue \$47399, expenses were \$39225. This net positive cashflow has allowed net cash at bank to grow from \$29473 to \$37648.
2. Net assets after depreciation are valued at \$133976, an increase from \$122391 in the previous year.
3. Income from sponsors of \$18659 was achieved this year, compared to \$23751 last year. The number of sponsors each month has varied between 12 and 17 throughout the year, similar to the previous 12 months. End of year saw a small dropoff in sponsor numbers due to Covid 19.
4. Fundraising of \$8211 was achieved, offset partly by fundraising costs of 4858, mainly due to purchase of the new Slushie machine.
5. Grant income provided \$14121, comprised of:
\$8896 CBF D&O (Transmission Expenses) grant 2019/20
\$3025 Dept of Infrastructure Stronger Communities grant (mixing desk).
\$2200 CBAA Bushfire podcast honorarium
6. Electricity remains the major single expense, that cost has now stabilized.
7. Cash at bank is held at ANZ \$3235 and AMP \$34413.

Comments

Financial result this year was again very good and ahead of budget, providing a boost to funds held of \$8174. Sponsors and fundraising remain ongoing vital sources of income. Our solid financial position has been due also in good part to the successful achievement of grant funding as noted above.

There are no current liabilities. An expected GST payment of some \$750 will fall due next year.

A draft budget for 2020/2021 is provided, which anticipates an end of year cash position further improved by approximately \$2000. This projection relies on no major capital expenses (unless grant funded), and assuming sponsor, grant and fundraising income is maintained at current levels.

My thanks to the committee executive and members for their support and cooperation throughout the year, particularly president David Browne, assistant treasurer Phil Daley and secretary Bill Steptoe.

Pat Booker, Treasurer
7 July 2019

MONARO COMMUNITY RADIO INC
STATEMENT OF FINANCIAL POSITION AT 30 JUNE 2020

	2020	2019
	\$	\$
CURRENT ASSETS		
Cash assets	37 648	29 473
Total current assets	<u>37 648</u>	<u>29 473</u>
NON-CURRENT ASSETS		
Property , plant and equipment	96 328	93 418
Total non-current assets	<u>96 328</u>	<u>93 418</u>
TOTAL ASSETS	<u>133 976</u>	<u>122 391</u>
CURRENT LIABILITIES		
Borrowings	(0)	(0)
TOTAL LIABILITIES	<u>(0)</u>	<u>(0)</u>
NET ASSETS	<u>133 976</u>	<u>122 391</u>
ACCUMULATED FUNDS	<u>133 976</u>	<u>122 391</u>

MONARO COMMUNITY RADIO INC		
STATEMENT OF CASH FLOWS		
FOR THE YEAR ENDED 30 JUNE 2020		
	2020	2019
	\$	\$
REVENUE		
Donations	2993	1795
Fundraising	8211	6918
Grant	14121	28448
GST	304	0
Interest	413	0
Memberships	610	470
Other revenue	480	957
Rent	1608	1583
Sponsors	18659	23751
Total revenue	47,399	63,922
EXPENSES		
Advertising	0	0
Bank fees	0	0
Capital	7840	12197
Consumables	980	1693
Electricity and gas	10683	10999
Equipment hire	0	0
Fundraising costs	4858	643
GST	0	1610
Insurance	2497	1508
Interest	0	0
Postage	260	0
Printing	0	477
Refunds	0	0
Registrations, business fees, licences	4113	2549
Rent	2734	2947
Repairs	935	13049
Site rental	0	0
Sundries	0	65
Land rates, charges	2092	2016
Telephone/Internet	2233	4066
Total expenses	39,225	53,819
Net cash flow	8,174	10,103
Loan debt		
Cash at the beginning of financial year	29,473	18,870
Cash at end of the financial year	37,648	29,473

MONARD COMMUNITY RADIO														
SUMMARY OF INCOME AND EXPENDITURE 2019-2020														
	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total YTD	Budget
INCOME														
Donation	100	75	64	425	700			1,500	50		20	50	2,995	350
Fundraising	825	1075	1,024	2,755	658	600	10		1,001		35	60	12,211	13,000
Grant	8956				364	3,025				2,000	200		14,121	8,956
GST													304	0
Interest	4	54	67	48	50	35	35	20	30	26	21	22	413	300
Membership	290	120	38	40	20		10	20	35	35	90		610	700
Other inc. reversals	180			150	50						25		480	76
Rent		1670											1,670	1,600
Spponsor	1027	523	1274	2228	1610	853	1442	1600	1114	815	1438	1928	14,589	24,000
Total	17812	3737	3,544	6,984	3,396	4,636	1,487	3,277	3,005	2,839	1,788	2063	47794	49271
EXPENDITURE														
Advertising													0	415
Bank fees													0	0
Copier	30	211					6340	1258					7840	2000
Consumables	130		116		116	247		176	54		157		960	800
Electricity	1189	4281		321	120	2855	278	1359		1362	1920		10620	12000
Equipment hire													0	140
Fees	20	651	29	76	23	23	23	26	1852	26	29	52	2398	2229
Fundraising expense		204		500	3068	35		30	155		200		4880	1500
GST													0	1000
Insurance	2497												2497	2500
Interest													0	0
Licence													0	200
Membership		581											967	615
Other													0	90
Postage			60		50	50	55				35		260	200
Printing													0	200
Rates	24	485			485	25		406	13		450	50	2062	2400
Rent fund													0	2100
Registration													0	0
Rent	217	217	217	217	217	217	217	217	351	217	217	217	2724	2600
Reports			269							666			935	600
Salaries		675											675	675
Use													0	0
Telephone internet	202	218	278	108	39		305	218	218	218	218	218	2259	2760
Total	4302	8,632	930	1,632	4,121	3,006	7186	3837	2682	2491	3061	624	38223	35,962
Fundraising cash flow	500	570	590	570	670	0	0	0	570	500				
Cash bal (at 2017/3)	36661	39207	38801	42250	41820	42158	37480	36700	37020	37272	36108	37648	37648	33,825

MONARD COMMUNITY RADIO														
PROJECTED BUDGET AND CASHFLOW 2020/21														
	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	June-21		Budget
INCOME														
Donation	60	100			50				50			50	50	390
Fundraising		100			100		2,000		1,000				1,800	5,000
Grant		8000												8,000
GST														0
Interest	20	20	20	20	20	20	20	20	20	20	20	20	20	200
Membership	200	120	50	40	20			10	20		20	20	100	700
Other inc. reversals				25			25				25		0	150
Rent		1600												1,600
Spponsor	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	18,000
Total	1820	1940	1570	1710	1540		2545	1620	1632	2617	1822	1662	3382	23975
EXPENDITURE														
Advertising		200							200					400
Bank fees														0
Copier		1000							1000					2000
Consumables	60	120	60	60	60	60	60	60	60	60	60	60	60	1600
Electricity	60	600	600	600	600	600	600	600	600	600	600	600	600	7400
Equipment hire				70					70					140
Fees	30	650	30	70	30	30	30	30	1250	30	30	30	30	2800
Fundraising expense		20		50			50		60		200		200	600
GST						700								700
Insurance		2225												2225
Interest														0
Licence				200										200
Membership		615												615
Other			40								45			85
Postage		55				55		55	55	55	55	55	55	775
Printing	200			50		50	50	50	50	50	50	50	50	500
Rates	25	510				010	25	010	20		20	20	20	2100
Rent fund														0
Registration														0
Rent	217	217	217	217	217	217	217	217	217	217	217	217	217	2724
Reports			300								300			600
Salaries		700												700
Use														0
Telephone internet	210	218	218	218	218	218	218	218	218	218	218	218	218	2616
Total	4049	8239	7790	1865	2770	1570	1700	2235	2440	1793	2209	1923	1923	21,755
Cash bal (at 2019/3)	39223	41229	41114	40889	39790	41785	41688	39963	39131	38806	38251	39866	39,866	39,866

SPONSORSHIP REPORT 2020

Currently, we have 27 sponsors.

It has been extremely heartening to have retained so many of our long-term sponsors throughout this year, given the financial difficulties some businesses have experienced due to the bushfires and COVID-19 pandemic.

We have received positive feedback from some of our new sponsors, who have chosen to support us as they believe their message is being received by their target demographic in our listeners.

We continue to offer sponsors the opportunity to either record their own messages or have one of our presenters voice the message for them. This year we have been able to add new voices to our sponsorship message recordings, providing more variety.

We do need to increase our sponsor base. One strategy we are implementing is to simplify the on-boarding process by creating a less complicated contract form that can be either emailed to the sponsor or accessed via our website. We will continue to offer a 10% discount for one years' sponsorship paid in advance. We will also be offering a 5% discount for payments made 3 months in advance.

Susan Burke & Melissa Caffarelli

Sponsorship Coordinators

FUNDRAISING REPORT 2020

Fundraising was seriously curtailed in the latter half of this year due to events being cancelled as a result of the COVID 19 pandemic. The Dalgety Show was the last official fundraising event for this year so we missed out on the Bombala Show and the Berridale Easter Fair. The meat raffle proved to be very popular once again and raised substantial funds. The committee members raised funds at the Berridale Spring Fair, the Adaminaby Races, the Dalgety Show and at the Buckleys Crossing Hotel Friday night meat raffles.

An additional boost to fundraising was a \$2000 contribution from the CBAA for our assistance with the recording of their From The Embers podcast.

Unfortunately, fundraising is still falling on the generosity of the few members who work at our fundraising events. I encourage more members to become involved in fundraising and do their bit to help keep the station functioning

I would like to thank the core group of members who have gone far beyond what would be expected of them in delivering this great result. Regular fundraisers have been:-

David Browne, Ned Freebody, Fay Freebody, Phil Daley and Claire Neumyer.

Ned Freebody

Fundraising Coordinator

PRODUCTION REPORT

The past 12 months has been a busy time for production. We have had a considerable number of sponsors either commencing new sponsorship or existing sponsors that have wanted to update their messages.

We have continued to update and/or replace some of the messages that have been running for a considerable time. Station announcements have also been produced to make listeners aware of events happening at our radio station particularly during the period we were not doing any live to air broadcasting. During that time David Miller programmed our sponsor's announcements to be broadcast at the allotted time slots as well as scheduling our Cattleman serial to be played weekly. The From the Embers podcast was broadcast followed by updates from Council relating to the bushfire recovery process.

The bushfires of last summer and COVID 19 has seen an increase in messages promoting Council and Government services and information. Many of the recorded messages supplied have needed editing due to variations in sound levels and tags that had to be added.

It has been good to have new voices on our messages and we have recorded some of our sponsor's voices which personalizes their messages. My thanks to all the members who have assisted in the production of the new announcements, your voices add to our diversity of sounds broadcast over 2MNO.

Our technical team has been very supportive in keeping the production equipment performing to a high level. With two on air studios available in Cooma now requires both studios to be able to be used as recording studios so that either one can be used for recording when the other is being used for on air broadcasting.

Anzac Day ceremonies and marches could not be held this year due to the COVID 19 restrictions.

David Miller produced two fantastic recorded Anzac services which featured an address by RSL President Geoff Stokes and were broadcast at 6am and 11am. They were quality productions and were very well received by our listeners.

It would be great to get people interested in the recording and editing of sponsors messages to prepare us for the day when I will no longer be around for whatever reason.

I am happy to assist any member who may be interested in getting involved in the production side of our sponsors and station announcements.

Phil Daley

Production Coordinator 2019/20

MEMBERSHIP REPORT 2020

At the time of compiling this report not all Presenters and current listed Members are financial.

We have received 7 new Membership Application's in the past 12 months and all were accepted by the Committee. No resignations were received.

At the end of July 2020 2MNO has 36 Members who are financial and 5 Life Members

Dieter Kurella

Membership Director

PUBLICITY OFICERS REPORT 2020

2MNO publicity 2019-2020

Over the year 2019-2020 the local papers, The Monaro Post and the Nimmity News have been very generous with publishing any reports on the doings of 2MNO.

These articles were published in the Monaro Post, MP and the Nimmity News, NN.

1. 'Monaro Community Radio holds Annual Meeting', MP, 04/09/19
2. 'Thanks to our Sponsors', MP, 06/11/19
3. 'Berridale lady wins 2MNO meat raffle', NN, November 2019
4. 'Grab some time and listen to "The Blab"', MP, 18/12/2019
5. 'Jenny Alcock, Australia Day, Certificate of Community Services', NN. April 2020

Mention of Jenny's work for Monaro Community Radio. (Writer unknown).

6. '2MNO temporarily closed down', NN, May 2020.
7. 'Monaro Community Radio to temporarily close down', MP, 08/04/2020.
8. 'Tune into ANZAC service on 2MNO', MP, 22/04/2020, by Richard Wilkins.
9. 'Anzac Day Service broadcast a success. NN, May 2020.

10. 'ANZAC DAY', NN, May 2020.

11. '2MNO's Anzac Day Service broadcast a success'. MP, 29/04/2020.

12. 'From the Embers on 2MNO to feature Snowy Monaro', MP, 06/05/2020.

13. 'Geoff Stokes' first Anzac Day as Cooma RSL President', MP, 06/05/2020.

Mention of 2MNO's Anzac Day service broadcast.

14. '2MNO back on air', MP, 13/05/2020.

15. "Three stories of the Golden Girls of 2MNO, Claire, Margaret and Fay. MP,

01/07/2020; 08/07/2020; 15/07/202.

16. Of course the Monaro Post religiously runs our small promo every week. Over the year these promos have been undated or new ones have appeared in the paper.

2MNO thanks very much the two local newspapers for their support. It is much appreciated.

2MNO Newsletter

Monaro Community Radio Newsletters were distributed for **Winter 2019**, with photos of two of our loyal sponsors. They were, Bush Basics and Southeast Tiles and Bathrooms. All sponsors were happy to have their photos in the Newsletter.

Spring 2019, sponsor's photos were Cooma H Hardware and Cooma Cut and Style. **Summer 2019**, photos of 2MNO's Christmas luncheon. **Autumn 2020**, photos of Studio 2 set up and Dave and Kevin Miller putting up the antenna on the studio's roof. **Winter 2020**, photo of two new young presenters. We emailed and phoned three of our sponsors asking could we please have a photo of each sponsor but we did not receive any replies.

Robin Daley

Publicity Officer

Technical Report for 2019 – 2020

An eventful year, unlike any other. A major achievement of the year was the completion of the Cooma facility incorporating two operational studios that allow live changeover of presenters. This was timely with the advent of the COVID 19 crisis, making it possible to maintain personal isolation while keeping our program output going.

Transmission from all our transmitters has continued with some unavoidable glitches caused by reliability issues with the NBN that carries the program to Nimmitabel. David Miller has been central to maintaining our service to the community with reliance on the Internet to get our program to Nimmitabel then to the main transmitter at Mt Emerald. During the past 12 months many trips to our transmission sites have been necessary to keep things going. Recently 93.3 was off air due to water getting into the transmitter room. This required an urgent visit to Mt Emerald to reorganise equipment to restore our “on air” facility.

A new antenna had to be installed in Cooma due to damage caused by lightning! Again all was repaired and normal operation restored.

The licence finally came through allowing us to transmit at a higher power in Cooma. As a result, reception of program has been enhanced in the township.

Currently, work is being done to asses and/or repair a lot of equipment that has failed over many years. This is ongoing work and will require professional attention in many cases.

The technical team continues to monitor all aspects of the facility and is trying to set in place policies for equipment purchase to stay ahead of the game and keep us operating efficiently.

Lots going on with the technical side of 2 MNO operation, so a big thank you to all concerned. Particularly to Dave Miller for all his work in a complex area that include computers, audio equipment, signal processing and transmission.

Thanks to Dave and Harry for their work in installation and making the system work for our presenters , and the listeners.

Bill Steptoe

July 2020

Studio Supervisor Report 2020

Hi there everyone, well what a year it has been. Drought, fires and COVID-19. I bet there's a few of us that would like to wipe 2020 and start again.

We have had quite a few things happen to the studios over the past 12 months, good things I might add. We have been busy trying to bring the 2 studios up to WHS (Work, Health and Safety) standard. New emergency exit signs, Fire evacuation plans, Fire extinguishers relocated to appropriate places and a new fire blanket placed in the kitchen area.

There were also some speakers placed on the outside main entrance to the Cooma studio for the public to hear. For the safety and security of the members and studio we also installed CCTV at the Cooma studio. A big thanks to everyone that helped getting the second studio at Cooma up and running, it's a replica of studio one to use when studio one is off-line.

We had a donation from Allen Dodd from Allen's Funerals of a great photo copier for use in the Cooma studio. Thanks to Monaro Test and Tag, David Miller for testing and tagging all the appropriate equipment during the year.

There has been a lot of cleaning and disinfecting of both studios in Cooma while COVID-19 is around and I remind all members who use anything at the studio to carry on with the cleaning and wiping down of things they use to STOP THE SPREAD and protect themselves and others that follow you when using the studios. Remember to wash or sanitize your hands. If you do accidentally make a mess, please clean it up,

wash your dishes and leave the place in a clean and tidy condition as I only get to the Cooma studio once a week and even less to the Nimmitabel studio.

It doesn't take much to just to leave it nice and clean for the next presenter. I spent over 2 hours just in one studio alone cleaning and dusting and then had to do it all again a few months later, not because of the fires but just people failing to clean up after themselves and if you see a bit of dust, please just give it a wipe. I am hoping to get some curtains for Cooma studio soon and maybe, just maybe we might splash some paint around to brighten the place up. If you have any ideas for the studios, flick me an email of give me a ring and we can get the ball rolling. Be kind and stay safe.

Thanks. Kevin Miller.

Following is a letter-poem written by one presenter to 2MNO which encompasses how most presenters feel.

Dear 2MNO,

*How I enjoy being one of your presenters
I walk into the studio beautiful arrangement of
flowers
waits on our work table
The cares of the days depart
Music takes over – one moves around the world
--
All types of sounds, from many different
countries
We even get to know of all local community
events
A technician pokes his head in our studio sorting
out our technical problems
Comradeship prevails at our monthly meetings
Yes 2MNO I love being one of your presenters.
Thank you!!!
Claire, 2019.*



Our biggest ticket seller - Chris X Draws the Meat Raffle